



# Annual General Meeting

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## HIGHLIGHTS

- **Summary of activities**
  - **Financial report**
  - **Election of Board Members:**
    - President - Vice President - Treasurer - Secretary -
    - Director of Communications - Director of Special Events -
    - Director of Membership - Director of Marketing & Promotion -
    - Member(s)-at-Large -
  - **Door prizes**
  - **Merch available:**
    - Park Buffs and Custom Dog Ornaments
- 

**JOIN TO SHAPE THE FUTURE  
OF THE PARK, HEAR UPDATES,  
AND VOICE YOUR IDEAS**

MON, DEC 2, 2024 | 6:30-7:45 | DOORS OPEN AT 6:15  
LOUIS RIEL LIBRARY, 1168 DAKOTA ST

# Maple Grove Park Dog Owners' Association Annual General Meeting

Monday December 2, 2024 6:30pm  
Louis Riel Library 1168 Dakota St

## Agenda

- 1) Confirmation of Quorum
- 2) Call to order, Land acknowledgement
- 3) Welcome and Introductions
- 4) Approval of AGM minutes of Nov 21, 2023.
- 5) Reports
  - a) President, Vice President-Cathy Swiderek, Carley Rogers
  - b) Treasurer-Janice Claeay
6. Proposed change to our policy.

Pg 15 of our Policies and Procedure manual currently reads.....

*"For upcoming AGMs:*

- *Quorum for the AGM is 10 members, **excluding Board members.**"*

Proposed change:

*Quorum for AGM is 10 members, excluding the Executive Board members (the current President, Vice-President, Secretary and Treasurer).*

7. Nominations and election of Officers and Directors for the 2024-2025 board
  - a) Positions to be nominated: President, Vice President, Treasurer, Secretary, Communications, Membership, Marketing and Promotions, Special Events. Member-at-Large
  - b) Nominations from the floor for each position.
  - c) Election of officers.
8. General discussion and questions
9. Adjournment

MAPLE GROVE PARK DOG OWNERS' ASSOCIATION

Tuesday, November 21, 2023

Louis Riel Library

1168 Dakota Street

**1 Confirmation of Quorum:** Confirmed there are 26 in attendance, 8 Board members

**2 Call to Order** 6:12 PM

**3 Welcome and Introductions** by Chairperson Kathy Bell.

Board Members introduced themselves and their respective duties

**4 Review and Approval of the Minutes** of the 2022 Annual General Meeting

Motion was made by Cathy Swiderek Seconded by Janice Claeys

Accepted. All in Favor

**5 Reports:**

**Presidents Report** - Kathy Bell presented her Report

**Treasurer's Report** - Cathy Swiderek presented (attached)

Advised we have a Bank Balance of 15,818.97

Bufs purchased are for resale at \$10.00 each, no etransfers

Heather Hartry motioned to accept, Christina Emond seconded

**6 Nomination and Election of Officers for 2023 - 2024**

Mr Roy Chapman conducted the election

**President's position** - **Cathy Swiderek** nominated Kathy Bell to continue as President

Nominations were requested from the floor 3x, none were forthcoming

Kathy accepted to continue in this role and was elected by acclamation

**Vice President's position** - This position has become vacant due to

the resignation of Heather Hartry, who has handled this position and others for

several years. Kathy Bell nominated Christina Emond for the Vice President's

position. Nominations were requested 3x from the floor, as

none were forthcoming Christina accepted the nomination and was elected by

acclamation

**Treasurer's position** - Janice Claeys nominated Cathy Swiderek to continue

as Treasurer. Nominations were requested 3x from the floor. Cathy Swiderek

accepted to continue in the position and was elected by acclamation

**Secretary's position** - Kathy Bell nominated Janice Claeys to continue as Secretary. Nominations were requested from the floor 3x but as none were forthcoming, Janice accepted to continue in this position and was elected by acclamation

**Director of Special Events** - Andrew Din has volunteered for the position  
Andrew Kleinsasser also nominated Carley Rogers  
They agreed to co-chair the position

**Director of Marketing and Promotions** - This position was vacant. Kathy Bell nominated Mark Stanton. Nominations were requested 3x from the floor, there were no further nominations. Mark accepted the position and was elected by acclamation

**Director of Membership** - Cindy Little volunteered for the position.  
Nominations were requested 3x times from the floor. Cindy was nominated by acclamation

**Member at Large** - A Member at Large attends meetings, participates in discussions and makes decisions with the Board

Kathy Bell nominated Lorne Volke and Emily Pointer to become Members at Large  
Current Members At Large include Cathy Kelly, Pat Bradics, Don Bell, Andrew Kleinsasser and Nihar Kaushal

A discussion was started about changing the the by-laws to the future AGMs  
We were advised that changes must be written and reviewed at a Special Meeting before the AGM. The vote is then conducted at the AGM

## 7 Open Issues

**Trail Signs** - signs are completed, we are working with the City of Wpg on the locations of the posts. A question was posed about getting a couple of extra posts for the intallation of a carving . Discussion to be had with Don Bell as to the location  
Also extra posts requested for additional poop bag holders

**Gazebo Construction** - The board advised the attendees the City has delayed the constr of the Gazebo. A Limestone path indicates the placement of the future Gazebo and picnic tables have been provided

### **New Business from the floor**

Reid Hartry - requested purchasing a plaque. Could we put up a "rememberance wall" or a rock path/pile or dog tags. Tristan Hartry suggested reaching out to other dog parks for what they have done

A discussion was had about the addition of lighting at the park

There was a request from the floor to spread more wood chips, possibly request help from Mustangs or MODS. Or gravel was suggested, which the recommendation was to contact 311 via email

Suggestions from the floor that Frobisher Road needs to be returned back to its state pre-construction

The Board extended their thank yous to Heather Hartry for her years of outstanding service to the Dog Park and the Board

## **8 Door Prizes**

7263107 - Roy Chapman

7263104 - Pat Bradics

7263093 - Tristan Hartry

7263092

7263094

## **9 Adjourn**

Kathy Bell adjourned the meeting

motioned by Lorne Volke seconded by Cathy Swiderek

7:45 PM

**Submitted by Janice Claeys**

November 2, 2024

# Executive Report - MGPDOA 2023-2024 AGM

This past year has been a transformative one for the Maple Grove Park Dog Owners Association (MGPDOA), marked by challenges, infrastructure improvements, successful community events, and increased member engagement.

We continued our partnerships with several local businesses. Cindy Little of Right Choice Realty continues to help with the purchase of bags placed in dispensers throughout the park. Happy Tails has continued to assist with the cost of the porta potty. Pet Valu in Sage Creek and on Meadowood continues to give our new and renewed memberships with a discounted dog wash.

We organized several community events this year. In April, we hosted the highly successful "Poop Pickup Party," which saw a strong volunteer turnout and demonstrated our park's community spirit. We chose early spring because of the temperature—years of experience have taught us that dog feces are still semi-frozen in early spring, making for an easier, cleaner pickup. Our Fall Paw-ty community event was also a success! It included a silent auction, hot dogs, and games for the children. We were happy to have Pet Valu and Corporeal Curio attend as well. Thank you to everyone who donated, purchased, or renewed their membership.

Our park improvement project this year was the successful installation of 16 trail signs in September 2024. We have received many compliments about them, and we hope you find them useful when describing locations within the park. They were especially handy a few weeks after installation when describing the location of a fallen tree with a beehive.

After a long delay, the park shelter is finally being installed by the city, as of October 2024. Hopefully, this will be completed by the time of this AGM!

We recognize that our parking challenges continue due to competition for space with other park user groups. We continue to work with the other stakeholders of Maple Grove Park (MODS, Mustangs, and Rugby) to improve communication and work toward solutions. In the past year, the city held several meetings to communicate with us about how access to Maple Grove Park would be affected during the reconstruction of the St. Mary's Road/Perimeter intersection. I'm sure we all agree that the result is a vast improvement from what it was, especially on MODS game nights!

We hope you noticed our improved social media presence, with new content including professional photography, educational articles on dog and animal behavior, park updates (construction, events), and warnings of immediate hazards (fireworks, bee activity).

Our fundraising initiatives this year, besides membership fees, include MGPDOA-branded buffs (suitable for both dogs and humans) and custom engraved wooden dog ornaments.

We would like to acknowledge all the volunteers who dedicate their time to our park! This year, we had at least 13 volunteers (including some board members) who contributed a total of 95

hours to park care. Activities included the annual spring cleanup, clearing paths of fallen trees, sled poop patrols, filling the bag dispensers, picking up after other dogs, putting up signs to warn of bees, and tackling noxious weeds like burdock. This time does not include hours spent on board-related duties. I would like to recognize Andre Wanlin, who has volunteered for several years as our IT/website/technology manager. Andre has shared that he'd like to focus on other interests—thank you, Andre, for your time, and all the best in your future endeavors.

In the spring, we faced some challenges as five of our board members, including two executives, resigned for personal reasons. At the same time, Access Credit Union was taking over Casera Credit Union, where our accounts were held. Not only did we have to remove access for the resigned board executives, but we also needed to authorize new individuals for access to our funds. This transition took several months.

Our board members are a remarkable group of volunteers. When the original executives resigned, an emergency board meeting was called, and the remaining members quickly stepped up to fill roles so the board could remain functional. The alternate board is representing you here today: Nihar moved from Past President to Secretary, Janice from Secretary to Treasurer, Carley from Special Events to Vice President, and I, from Treasurer to President. The board is a fantastic team to work with.

I applaud their willingness to discuss, debate, share information, tackle new projects, and learn from one another! Some members are even patient enough to teach others who are less familiar with certain technologies and platforms.

I often hear how Maple Grove is the best dog park in the city. It's beautiful because of its fields, forests, volunteers, and, of course, the dogs! Let's continue working together to keep it that way.

Cathy Swiderek / Carley Rogers  
President / Vice President  
Maple Grove Park Dog Owners' Association

MGPDOA "DRAFT" Financial Statement 2023-2024

	2023/2024	2022/2023	2021/2022
Donations	156.00	316.26	362.26
Memberships	605.00	2,208.95	1,256.17
Buff Sales	170.00		
Partnerships	1,000.00	225.00	2,929.09
Event Income	1,295.00	530.00	
Other Revenue		113.12	470.00
Total Revenue	<u>3,226.00</u>	<u>3,393.33</u>	<u>5,017.52</u>
Expenses	<u>6,436.75</u>	<u>8,986.22</u>	<u>5,142.78</u>
	<u>- 3,210.75</u>	<u>- 5,592.89</u>	<u>- 125.26</u>

Bank Reconciliation at October 31, 2024

Balance per Bank Statement	12,284.68		
1 Outstanding Cheque	<u>- 147.38</u>		
Balance per General Ledger	<u>12,137.30</u>	<u>15,818.97</u>	<u>21,438.82</u>

## DRAFT only - Subject to revision

We had several events this year

- AGM (Nov)
- Spring Clean Up (Apr)
- Back to the Pack Training Sessions (Jul and Aug)
- Let's Pawty (Oct)

These have all led to signing up new members and support from existing Members

Bags are being purchased in 10,000 bag lots to save money as previous years would be in 5,000

Purchased 2 more POS stations for use at events to streamline paying for memberships, donations, merchandise, etc ""in our Cashless Society"

Most popular mode of paying is becoming "tap"



Maple Grove Park Dog Owners Association  
Expense Report  
For the Fiscal Year Ending October 31, 2024

	2023-2024
Administrative Expenses	486.35
Bank Charges	32.49
Event Expenses	1,370.39
Insurance	398.04
Park Expenses	
Bags	887.81
Porta Potty	1,835.05
Trail signs	<u>860.16</u>
Subtotal	3,583.02
Website	<u>566.46</u>
	<u><u>6,436.75</u></u>

## Board Positions - Summaries

The summary of the Board positions and their responsibilities is as follows:

1. **President:** Oversees all activities of the Association, ensuring smooth operations. Shares duties with the Vice President and may preside over meetings. Participates in the budgeting process and may have additional duties specified by the Board.
2. **Vice President:** Supports the President and steps in when the President is absent or unable to act. Shares duties with the President and may preside over meetings. Participates in the budgeting process and has other duties as assigned by the Board.
3. **Treasurer:** Manages the finances of the Association, including leading the budgeting process, tracking financial transactions, and maintaining accurate records. Archives financial documents and ensures accessibility. Leads the annual budget preparation.
4. **Secretary:** Attends all Board meetings, documents minutes, and stores them for future use. Ensures proper records management and works with other committees to maintain documentation. Participates in the budgeting process.
5. **Director of Communication:** Manages internal and external communication, including social media, the website, and print materials. Collaborates with other members for communication needs and takes part in the budgeting process.
6. **Director of Special Events:** Organizes and promotes events that support the Association's Mandate and Vision. Works with Board members, volunteers, and community groups. Participates in the budgeting process.
7. **Director of Membership:** Manages membership records and privacy, coordinates volunteers, and communicates with members regarding fees, events, and AGM notices. Acts as Volunteer Coordinator and participates in the budgeting process.
8. **Director of Marketing and Promotion:** Develops and implements a marketing plan, builds community relationships, and coordinates with sponsors. Oversees the maintenance of the Policy and Procedures manual and works on document development. Participates in the budgeting process.
9. **Members at Large:** Elected Directors (4-8) who assist with various tasks based on their interests and availability. Provide support for events, ongoing projects, and share ideas related to the Association. Participate in the budgeting process.

Each board member is involved in the budgeting process and supports the overall goals of the Association.