



Notice of

Maple Grove Park Dog Owners' Association

Annual General Meeting

Monday, December 20, 2021, at 7:00 p.m.

This AGM will be held virtually through Zoom videoconferencing.

Zoom link:

<https://us02web.zoom.us/j/81360030864?pwd=QW5CdkZmYnRzWVg2UEFkZ3ZxZjFIUT09>

Meeting ID: 813 6003 0864

Passcode: 402976

AGM Packages will be emailed no later than November 29, 2021, to members who have previously provided their email information. If you do not receive a package and would like one, please get your AGM package from our website:

www.maplegrovedogpark.ca

Maple Grove Park Dog Owners' Association

2021 Annual General Meeting

Monday, December 20, 2021 at 7:00 p.m.

Please attend by Zoom videoconferencing

AGENDA

1. Confirmation of Quorum.
2. Call to Order.
3. Welcome and Introductions.
4. Review and Approval of the Minutes of the 2019 Annual General Meeting (copy attached as Appendix "A" starting on page 3).
5. Reports:
 - a. President Report by Nihar Kaushal, President (copy attached as Appendix "B", starting on page 8).
 - b. Financial Report by Cathy Swiderek, Treasurer (copy of 2018-2021 Financial Reports are attached as Appendix "C", starting at page 15).
 - c. Other reports by our directors will be provided at the meeting.
6. Nomination and election of officers for 2021/2022 (Job descriptions for all elected board positions are attached as Appendix "D", starting at page 31).
7. New logo reveal!
8. New business from the floor and general discussions.
9. Door prize draw.
10. Adjournment.

Appendix “A”

**MAPLE GROVE DOG PARK OWNERS' ASSOCIATION
MINUTES OF THE 2019 ANNUAL GENERAL MEETING
THURSDAY, NOVEMBER 28, 2019
LOUIS RIEL LIBRARY-1168 DAKOTA STREET**

- 1) Confirmation of Quorum-20 people in attendance
- 2) Call to order: 7:12 PM
- 3) Welcome and Introductions by Chairperson Kirsten Bishop
Board members unable to attend were Kathy Boyanisky and Pat Bradics
- 4) Review and Approval of the 2018 Annual General Meeting Minutes
A change was noted that Pat Bradic's position was that of Events Coordinator not Marketing.
Colin Lang moved the approval of the minutes and Susan Midford seconded the motion. Carried
- 5) Reports
President's Report delivered by Kirsten Bishop (actual report needs to be added)
Financial Report delivered by Treasurer, Cathy Swiderek
Roy Chapman moved that both reports be accepted as read, seconded by Colin Lang. Carried
- 6) Nomination and Election of Officers
Mr. Roy Chapman volunteered to run the election. Job descriptions for Board members were included in the meeting package.
Kirsten Bishop, President, Vice President Sharon Wiens and Andre, Membership Director gave notice that they are resigning from their positions and the Board.
Cathy Swiderek nominated Nihar Kaushal for the **President's position**. Mr. Chapman asked for further nominations three times, but none were forthcoming. Nihar Kaushal was elected by acclamation.
Colin Lang nominated Kathy Bell for the position of **Vice President**. Mr. Chapman asked 3 times for further nominations, but none were forthcoming. Kathy Bell was elected by acclamation.

Cathy Swiderek indicated her willingness to stay on as **Treasure**.

Mr. Chapman asked 3 times for further nominations from the floor, but none were forthcoming. Cathy Swiderek was elected by acclamation.

Pat Bradics had previously indicated her willingness to stay on as **Events Director**. Mr. Chapman asked 3 times for further nominations from the floor, but none were forthcoming. Pat Bradics was acclaimed as Events Coordinator.

Jo-Ann Chartier volunteered for the position of **Membership Director**. Mr. Chapman asked three times for further nominations but as none were forthcoming Jo-Ann Chartier was elected by acclamation.

Abby Klippenstein volunteered for the position of **Director of Marketing**. Mr. Chapman asked three times for further nominations but as none were forthcoming Abby Klippenstein was elected by acclamation.

Kathy Boyanisky had indicated her willingness to stay on as **Secretary**. Mr. Chapman asked three times for further nominations but as none were forthcoming Kathy Boyanisky was elected by acclamation.

Rachel Garton volunteered for one of the positions of **Member at Large**. Heather Hartry and Cathy Kelly indicated their willingness to continue in this position as well. Mr. Chapman asked for further nominations from the floor, but none were forthcoming.

- 7) **Proposed Membership Fee Increase from \$5.00 to \$10.00 starting April 1, 2020.** Kirsten Bishop explained that the fee increase is being requested so that the Board is not as reliant on fund raising events. This will give the Board more resources to make further improvements to the park as needed. As members seem to like having things like the porta potty and disposal bags, we need to have funds to carry this on if a sponsor pulls out.

A suggestion was made to put out a bin for donations and possibly a larger sign. Roy Chapman moved that the fees be increased to \$10.00 effective April 1, 2020. Seconded by Colin Lang. Carried

- 8) **New Business, announcements and general discussion.**

-Discussion about getting the puppy pen gate fixed more permanently. Will be discussed with City in the spring.

- There is a request that there be a double gate at the front by the parking lot. The Board was told by the City we could not have this, but as other dog parks do have a double gate, we will revisit this issue with them.
- The Board is still trying to get a water source for the park and there is a good possibility that we could get a tank that the City would be willing to fill ongoingly. The Board may have to provide funds for a stand and a cover for the tank. This will also be discussed with the City.
- Concerns were raised about the Bomber seats that were donated to the park but are now unsafe to sit on. It was suggested that they could be broken into 2 sections of 3 and possibly placed in the puppy pen or another secure location. This will be explored in the spring and may require a work party of volunteers.

A) WINDOG

Mr. Colin Lang gave a presentation on WINDOG including its purpose and expressed concern that the City of Winnipeg's Master plan for off leash parks will not be rolled out due to City cutbacks. Mr. Lang's report is attached as appendix A.

B) Marketing Opportunities/Partnerships

There were several suggestions for activities to raise funds including a puppy party for dogs under 5 months and selling lighted collars. We are very pleased that Happy Tails is continuing to sponsor our porta potty and we hope are exploring partnerships for the poo disposal bags.

C) New Business from the Board

The spreading of wood chips continues to be a concern. We have been lucky to get loads of chips from the both Kildonan Tree Service and TNT Tree service but getting help to spread them has been difficult. A few people have come out to help spread them, but it is a lot of work. We really need to get a bob cat in to move them around, but the City won't agree to it. We will have to discuss this with them in the spring. We also want them to consider gravelling the main paths.

D) New Business from the Floor

There was discussion about getting lights for the front of the park area but at this point there is no access to electrical service. Suggestion that the City

asphalt the rest of Frobisher Road. Possibly a suggestion book could be put out on the Bulletin Board.

9) **Door Prize Draw**

Topiary Prize-Susan M

Wagon Wheels Treats-Louise W

Dog Cookies and Bags-Reid H

10) **Adjournment:**

Colin Lang moved that the meeting be adjourned.

Meeting adjourned at 8:50 PM

Appendix “B”

Maple Grove Park Dog Owners' Association

2021 Annual General Meeting

Monday, December 20, 2021 at 7:00 p.m.

President's Report

It is my pleasure to be addressing you today as President of the Maple Grove Park Dog Owners' Association (MGPDOA). The MGPDOA participates in the stewardship of Maple Grove Dog Park by preserving the park's natural setting for people and their pets to visit and enjoy. Maple Grove Dog Park is under the City of Winnipeg's jurisdiction and MGPDOA operates under the "Adopt a Park" program.

I was nominated and elected as President at the 2019 AGM, after serving one year on the Board as a Member at Large. After the 2019 AGM, our Board was bolstered with fresh talent in a number of positions, and was comprised of the following:

- President: Nihar Kaushal
- Vice President: Kathy Bell
- Treasurer: Cathy Swiderek
- Secretary: Kathy Boyanisky
- Director of Communication: (vacant)
- Director of Special Events: Pat Bradics
- Director of Membership: Jo Anne Chartier
- Marketing and Promotions Director: Abby Klippenstein
- Members at Large (up to 8):
 - Heather Hartry
 - Cathy Kelly
 - Rachelle Garton
 - Andre Wanlin

Shortly thereafter, this Board and the dog park faced challenges that it previously never had. Those challenges, as you are all well aware, were brought on by the global COVID-19 pandemic. Park usage increased exponentially during periods of tightened Public Health Order restrictions and Maple Grove Dog Park became a safe, outdoor haven for both individuals and their pets. However, the COVID-19 pandemic and its related Public Health Orders restricted our ability to host in-person events and gatherings.

But, as we all individually learned to adapt and navigate this new terrain, our Board also adapted to maintain the health and safety of our members. We focused on different projects that would help address some of the challenges that we were facing. You will hear from our Vice President regarding Membership, our Treasurer, our Marketing and Promotions Director, our Director of Special Events and from some of our Members at Large at this AGM to review some of the successes the board has had over these unprecedented times and their goals for the upcoming year.

Personally, without a Director of Communication, I focused on bolstering our social media presence on Instagram. I changed our account name to make it more easily searchable (@maplegrovedogpark) and worked on increasing the traffic to our account. We now have 661 followers, which is more than five times (quintuple) the amount of followers we had two years ago (on October 5, 2019, we had 125 followers). Our board held some social media contests (i.e. encouraging people to tag us in photos and to help us keep the park clean). We were able to give away some locally sourced goodies as prizes.

We use our social media presence to recognize and thank our Partners, such as Happy Tails (Port-A-Potty), Pet Valu (membership gift bag), ClickerHounds (poop bags) and Realtor, Cindy Little (poop bags). We are also able to publicly thank donors, such as Ron Paul Garden Centre for

the well-received Memory Christmas Tree donation. We are truly thankful for the support and generosity of our Partners and donors.

At our 2019 AGM, it was agreed that our membership fee would be increased from \$5.00 to \$10.00. This fee increase occurred on September 30, 2020, and we entered into a new partnership with two Pet Valu locations to add some perks that coincided with that fee increase. As most of you are now likely aware, when you purchase or renew your MGPDOA membership, you will receive a coupon for a Pet Valu gift bag. This gift bag is full of goodies, including a Free Self-Serve Dog Wash (which alone has a value of \$10.00). Those coupons are redeemable at the Pet Valus located at 200 Meadowood Dr. and 50 Sage Creek Blvd., and we graciously acknowledge the added value that Pet Valu is bringing to our membership.

Without the ability to host in-person events at Maple Grove Dog Park, we began sending out newsletters to our members who have signed up for our email blasts. These newsletters would include a wide array of information, photos, and announcements.

MGPDOA was invited by the office of Premier Brian Pallister, as he then was, to apply for and receive the Manitoba Bridge Grant. Our application was successful and we receipted those funds. With those funds, we were able to complete some projects such as the double gates by the main parking lot and maintain a supply of doggy poop bags in our bag dispensers. The Board continues to explore viable projects (such as a water source, lights in the parking area, and/or parking lot expansion) and is in ongoing discussions with the City of Winnipeg.

On November 23, 2020, a Special Resolution was passed regarding that year's AGM. That Special Resolution was distributed to our members and displayed on our social media. It was also posted on our website. The Special Resolution is reproduced here for convenience:

The Winnipeg Metropolitan area (and surrounding regions) were elevated to “Code Orange/Restricted and more recently elevated to “Code Red/Critical” on the Province of Manitoba’s Pandemic Response System which has resulted in a restriction of gathering sizes. This directly impacts the Association’s ability to host an AGM. After discussions with directors and board members at our previous board meeting, it was agreed that a virtual or video conference AGM might alienate and/or exclude some of the Association’s members who would otherwise attend at and participate in the AGM. Due to the gathering restrictions, and with the safety of our members in mind, the Association ought to delay the scheduling of the Association’s Annual General Meeting (AGM) until it is safe to do so. This is a time sensitive matter as the Association is otherwise required to hold an AGM within 90 days of the fiscal year-end (90 days within October 31, 2020).

The impact of the COVID-19 pandemic in our community has been unprecedented and a timeline for a potential AGM date is unknown. The decision of when it will be “safe” enough to hold an in-person AGM ought to be decided by a further Special Resolution and request for an SGM. The Special Resolution and request for an SGM may be submitted by the President, Vice President or be signed by a minimum of 10% of the Members in Good Standing (as per the Association’s governing documents).

Over a year has passed, and unfortunately the Winnipeg Metropolitan area (and surrounding regions) remain in the “Code Orange/Restricted level. There are also current Public Health Orders, issued by the Province of Manitoba, which may or may not restrict attendance at an in-person AGM. The Board discussed this issue and determined that a Zoom videoconference AGM would be appropriate as the best path forward.

Over the last two years, for various reasons, some Board members were unable to continue. Some resignations were announced at the 2019 AGM, but we would like to include them here while we thank those who have served on our Board. We thank you for your hard work and dedication: Kirsten Bishop, Sharon Wiens, Roz Jones-Smith, Kathy Boyanisky, Jo Anne Chartier and Rachelle Garton.

Today, our Board is comprised of the following:

- President: Nihar Kaushal
- Vice President: Kathy Bell
- Treasurer: Cathy Swiderek
- Secretary: Vacant (covered by Heather Hartry in the interim)
- Director of Communication: Vacant
- Director of Special Events: Pat Bradics
- Director of Membership: Vacant (covered by Kathy Bell in the interim)
- Marketing and Promotions director: Abby Klippenstein
- Members at Large (up to 8):
 - Heather Hartry
 - Cathy Kelly
 - Andre Wanlin

MGPDOA has numerous vacancies on the board, including Marketing and Promotions Director, as Abby Klippenstein is announcing her resignation. We thank Abby for all of her hard work and dedication to her role. We owe Abby a debt of gratitude for her commitment to MGPDOA. To be nominated for a position on the Board, the member must be 18 years of age or over and they must be registered as a Member in Good Standing. If you care about Maple Grove Dog Park, this is your opportunity to make a difference.

We thank the City of Winnipeg and their representatives for their commitment to Maple Grove Dog Park. Please be aware that if someone

is breaching a by-law or causing a dangerous situation, park users should be contacting 311 or 911, depending on the situation. It is helpful to keep MGPDOA notified of the concern as well, as our volunteers will then know to be on the lookout for the concern and/or complaint and can communicate with the City as needed.

We would also like to say a special thank you to Andre Wanlin, Member at Large, for being our IT and tech specialist.

It has been my pleasure to serve as President on this Board for the past two years. If you have suggestions or ideas about the direction you would like the 2021-2022 Board to take, please let us know. As member representatives, we look forward to hearing new business from the floor at this AGM.

Sincerely,

Nihar Kaushal

President, Maple Grove Park Dog Owners' Association.

Appendix “C”

Maple Grove Park Dog Owners' Association

2021 Annual General Meeting

Monday, December 20, 2021 at 7:00 p.m.

Financial Report 2018-2019

	2016-2017	2017-2018	2018-2019
Donations	\$255.93	\$995.56	\$263.80
Memberships fees	\$1,224.91	\$934.04	\$790.20
Silent Auction,50/50, Guessing jar, Spin the Wheel, (Grant for Fence in 2017-18)	\$1,157.00	\$16,678.40	\$2,080.28
Total Revenue	\$2,637.84	\$18,608.00	\$3,134.28
Total Expenses	\$1,908.16	\$18,580.84	\$5,060.05
Plus/Minus	\$729.68	\$27.16	-\$1,925.77

Bank Balance as of Year End, (Oct. 31, 2019)	\$7,604.64	\$7,631.80	\$5,692.03
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2018-2019 Outstanding cheques			
# 172 - City of Wpg, Portapotty rental			\$342.52
# 174 - Board member, BBQ supplies			\$100.47
# 178 - Board member, BBQ supplies			\$38.41
# 179 - Board member, BBQ supplies, folding table			\$88.53
# 180 - Board member, BBQ park permit			\$64.05
# 181 - Board member, BBQ supplies			\$143.73
Balance as per General Ledger			\$4,914.32

We had another successful year, even though we had only one planned event, the Fall BBQ. We have spent more this year due to the fact that we were missing a Portapotty sponsor for a good portion of the year and that we have paid for the biodegradable bags and bag holders now found in the park. We hope to find more sponsors, so we can use our revenue to make other improvements in the park.

Most of our members continue to pay by cash or cheque. The Point of Sale, Square, is a small device that attaches to a cellphone and enables us to swipe credit cards. Only 5 members used this method of payment. This is down from last year (11) but it could be due to the fact we only had one event. The use of Paypal has increased from 4 members to 16 members this year.

We like to thank Andre Walin, for setting us up with Stripe. It's an app that links a member's phone to our account so that payments can be directly deposited. This is still very new and it will be interesting to see if it becomes popular.

All of these methods of payment, charge a small fee. Paypal and Stripe charges 2.9% + 0.30 a transaction. Square charges 2.65% per transaction.

Cathy Swiderek

Treasurer

	<u>MGPDOA 2018-2019</u>	<u>Expenses</u>
06/11/2018	Fall BBQ drinks (\$133.97), Prizes and supplies (\$46.10)	\$180.07
22/11/2018	Fall BBQ, Prize(\$ 126.27), Food (\$49.21), Printing (\$13.56)	\$189.04
27/11/2018	City of Wpg Porta Potty rental (Jun, July, Aug ,Sept 2018- sponsored by Happy Tails)	\$434.98
30/11/2018	Bank Service Charge	\$2.10
04/12/2018	BBQ Prize (\$30), Reserved parking sign (\$16.60)	\$46.60
31/12/2018	Bank Service Charge	\$0.70
01/02/2019	AGM prizes (\$76.89), Printing(\$30.30)	\$107.19
12/02/2019	City of Wpg,Porta Potty rental (Oct, Nov, Dec.2018 -sponsored by Happy Tails)	\$300.18
28/02/2019	Bank Service Charge	\$1.40
02/03/2019	Mail box renewal	\$174.30
31/03/2019	Bank Service Charge	\$0.70
25/04/2019	Volunteer Canada membership (\$125) and insurance (\$397.44	\$522.44
25/04/2019	Coffee,Tea for park clean up	\$42.92
26/04/2019	WINDOG membership (2018, 2019)	\$200.00
30/04/2019	Bank Service Charge	\$2.10
01/05/2019	Thank you gift card	\$50.00
31/05/2019	Bank Service Charge	\$0.70
15/06/2019	Recut keys (\$6.08), Printing (\$13.56)	\$19.64
18/06/2019	City of Wpg, Portapotty rental (Jan, Feb, Mar,)	\$418.03
22/06/2019	Shovels	\$10.74
30/06/2019	Bank Service Charge	\$2.10
03/07/2019	Clean up posters	\$11.28
18/07/2019	Website expenses (for 2018,2019)	\$828.32
25/07/2019	Annual Return (Incorporation)	\$40.00
25/07/2019	Thank you cards, posters, (\$11.25),Guessing game supplies (\$7.91)	\$19.16
31/07/2019	Bank Service Charge	\$2.80
10/09/2019	Bags and dispensers	\$1,009.10
10/09/2019	Wagon repair (\$13.64),Bag order (\$366.06)	\$400.00
30/09/2019	Bank Service Charge	\$1.40
30/10/2019	BBQ posters (\$14.27), Ice (\$17.95),Drinks (\$9.14)	\$41.36
31/10/2019	Bank Service Charge	\$0.70
		\$5,060.05

	<u>MGPDOA 2018-2019</u>	<u>Revenue</u>
05/11/2018	Cash/Cheque, Memberships and Donations	\$150.00
28/11/2018	Square INC, Donation C.S. Treasurer	\$2.92
30/11/2018	Square INC, Membership at AGM	\$4.87
22/12/2018	Cash, AGM Memberships (7) + 1 by mail	\$40.00
19/01/2019	Cheques, Memberships and Donations	\$55.00
04/13/2019	Guessing Jar, at Park Clean up	\$14.00
21/01/2019	Paypal, Memberships and Donations	\$79.41
18/03/2019	Square INC ,Park Clean up, Membership	\$4.87
06/04/2019	Cash,Park Clean up,Memberships (10), Donations (\$15)	\$65.00
13/04/2019	Cash, Guessing jar at Park clean up	\$14.00
23/04/2019	Cheque E.T. Membership and Donation	\$50.00
03/06/2019	Paypal, Memberships x 3	\$15.12
08/06/2019	Cheque D.R.for N.R.,membership	\$5.00
12/08/2019	Cash,Memberships and Donations at Spread the Wood Chips event	\$85.00
31/08/2019	Cash,Membership	\$5.00
03/09/2019	Paypal, Memberships x3	\$15.12
28/09/2019	Cheque,V.S. Membership	\$5.00
21/10/2019	Square INC , BBQ (membership x2, food x4, auction x2)	\$40.89
26/10/2019	Portapotty sponsorship from Happy Tails Pet Resort	\$630.00
26/10/2019	Cash, BBQ	\$1,843.00
28/10/2019	Stripe, BBQ,Memberships x2	\$10.08
		\$3,134.28

	MGPDOA 2018-2019	Membership
09/09/2018	T.R. by Paypal (\$5.50- 0.46 fee) Not transferred to acct prev. yr. Paypal has a minimum before it can be transferred	\$5.04
01/10/2018	D.R. by Paypal (as above)	\$5.04
05/11/2018	Cash (K.B.) + Cheques D.H. +F.R. +K.T+ B.B (cheque rec'd from B.B. for 3 memberships)	\$35.00
16/11/2018	A.B. by Paypal (\$5.50-0.46 fee)	\$5.04
28/11/2018	V.S. by Paypal (\$5.50-0.46 fee)	\$5.04
28/11/2018	M.F. by Paypal (\$5.50-0.46 fee)	\$5.04
28/11/2018	M.K. by Paypal (\$5.50-0.46 fee)	\$5.04
28/11/2018	M.S. by Paypal (\$5.50-0.46 fee)	\$5.04
28/11/2018	Z.B. by Paypal (\$5.50-0.46 fee)	\$5.04
28/11/2018	D.R. by Paypal (\$5.50-0.46 fee)	\$5.04
28/11/2018	JL.R. by Paypal (\$5.50-0.46 fee)	\$5.04
30/11/2018	Square INC, AGM(\$5.00 - 0.13 fee)	\$4.87
08/12/2018	L.C. by Paypal (\$5.50-0.46 fee)	\$5.04
22/12/2018	Cash,AGM Memberships (7) + 1 by mail	\$40.00
17/01/2019	J.H. by Paypal (\$5.50-0.46 fee)	\$5.04
19/01/2019	Cheques (C.B.+K.M.+C.M.+B.P.)	\$20.00
27/01/2019	L.S. by Paypal,(\$5.50-0.46 fee)	\$5.04
06/02/2019	G.G. by Paypal,(\$5.50-0.46 fee)	\$5.04
16/03/2019	Square INC , Park Clean up (\$5.00- 0.13 fee)	\$4.87
16/03/2019	Cash,Park Clean up, Memberships (10)	\$50.00
23/04/2019	Cheque, E.T.	\$5.00
10/05/2019	S.M. by Paypal,(\$5.50-0.46 fee)	\$5.04
08/06/2019	Cheque from D.R. for N.R.	\$5.00
12/08/2019	Cash,Spread Wood Chips event, Memberships (11)	\$55.00
31/08/2019	Cash, Membership.P.P	\$5.00
03/09/2019	Paypal, Memberships K.B.,S.K. and J.A. (\$5.50-0.46 fee)	\$15.12
28/09/2019	Cheque, V.S.	\$5.00
21/10/2019	Square,BBQ Memberships x2, (\$10.00 - 0.026 fee)	\$9.74
26/10/2019	Cash,BBQ, Memberships (92)	\$460.00
28/10/2019	Stripe,BBQ, Memberships x2 (\$5.50-0.16 -0.30 per transaction)	\$10.08
		\$790.20

	MGPDOA 2018-2019	Donations
05/11/2018	Cash (K.B.) and Cheques (D.H.+F.R.)	\$115.00
28/11/2018	Square INC (C.S. Test by Treasuer)	\$2.92
28/11/2018	M.S. by Paypal (\$19.50-0.57 fee). Membership was also paid	\$18.93
19/01/2019	Cheques (B.P.+C.M.)	\$35.00
06/04/2019	Cash, Park Clean up, Donations	\$15.00
23/04/2019	Cheque, (E.T.)	\$45.00
12/08/2019	Cash, Spread the Wood Chips event, Donations,	\$30.00
21/10/2019	Stripe,C.S. Test by Treasurer	\$1.95
		\$263.80

Portapotty Sponsorship 2018-2019			
		Revenue	Expense
27/11/2018	Porta Potty Rental to City of Wpg (Jun July Aug Sept 2018)		\$434.98
12/02/2019	Porta Potty Rental (Oct, Nov, Dec 2018)		\$300.18
18/06/2019	Porta Potty Rental (Jan, Feb, Mar, Apr 2019)		\$418.03
	Porta Potty Rental cheque dated Sept.1st (May. Jun, July) outstanding		\$342.52
26/10/2019	Sponsorship, July- Dec 2019, Happy Tails Pet Resort	\$ 630.00	
		\$ 630.00	\$1,495.71
Total Cost			\$865.71

Fall BBQ

Revenue collected at each station

Silent auction	\$520.00
Food	\$645.00
Memberships	\$460.00
Donations	\$85.00
50/50	\$51.00
Guessing Jar/ Spin the wheel	\$82.00
Total Cash Deposit	\$1843.00

Stripe Transactions (minus 2.9% +0.30 each transaction)

2 Memberships	\$10.08
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Square Transactions (minus 2.65% fee)

2 Memberships,4 food, 2 auction	\$38.94
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Total revenue	\$1892.02
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Expenses

Drinks and chips (\$100.47), Water (\$7.41)	\$107.88
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Ice (\$14.36+\$16.13)	\$30.49
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Posters (\$14.27+\$13.07)	\$27.34
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Prizes (\$17.85+\$50.36+\$39.19)	\$107.40
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Clipboards, tablecloths	\$13.15
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Games table (wheel \$30.22+prizes)	\$54.18
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Park Permit	\$64.05
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Total expenses	\$404.49
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Total Profit **\$1487.53**

Double cost for posters due to rescheduling of BBQ

Maple Grove Park Dog Owners' Association

2021 Annual General Meeting

Monday, December 20, 2021 at 7:00 p.m.

Financial Report 2019-2020

	2016-2017	2017-2018	2018-2019	2019-2020
Donations	\$255.93	\$995.56	\$263.80	\$139.12
Memberships fees	\$1,224.91	\$934.04	\$790.20	\$859.69
Other sources of income: Food Sales, Silent Auction, 50/50, Guessing jar, Spin the Wheel, Grant for Fence in 2017-18, Portapotty sponsorship from Happy Tails.	\$1,157.00	\$16,678.40	\$2,080.28	\$315.00
Total Revenue	\$2,637.84	\$18,608.00	\$3,134.28	\$1,313.81
Total Expenses	\$1,908.16	\$18,580.84	\$5,060.05	\$2,302.34
Plus/Minus	\$729.68	\$27.16	-1925.77	-988.53
Bank Balance as of Year End, (Oct. 31)	\$7,604.64	\$7,631.80	\$5,692.03	\$4,703.50
<u>2019-2020 Outstanding cheques, (including pending payments of Nov. 2020)</u>				
# 185 - 2019 AGM posters				\$17.42
# 189 - Bags, paid Nov 2020				\$172.22
# 190 - Portapotty rental, Aug 2019 - Oct 2020, invoices rec'd and paid Nov. 2020				\$1,703.10
Total Pending Payments				\$1,892.74
Balance as per General Ledger				\$2,810.76

Due to restrictions on gatherings in the park, we were unable to bring in extra revenue through activities this year. We continue to pay for the Porta potty fees upfront and occasionally the bags in the park. Happy tails Pet Resort and Spa has sponsored the Porta potty fees over this past year. We also increased our membership fee in October 2020 from \$5.00 to \$10.00.

There was a huge increase of electronic payments used for membership fees. This year 46 members chose to use Paypal, 16 used Stripe and one used the Point of Sale, Square. Stripe is an online payment processing platform. The member signs up online and then chooses to whom the payment goes to. The membership fee is then deposited into MGPDOA account at intervals. These methods of payments charge a small fee. Paypal and Stripe charges 2.9% + 0.30 a transaction. Square charges 2.65% per transaction.

Cathy Swiderek

Treasurer

	<u>MGPDOA 2019-2020</u>	<u>Expenses</u>
11/30/2019	Web Domain	\$41.98
11/30/2019	Bank Maintenance charge	\$0.70
12/3/2019	Fall BBQ park permit,2019	\$64.05
12/11/2019	Fall BBQ 2019 supplies: Ice \$16.13, Posters \$13.07 and Folding table \$59.33	\$88.53
12/20/2019	Fall BBQ 2019 supplies:Chips and Drinks	\$100.47
12/31/2019	Bank Maintenance charge	\$2.10
1/23/2020	AGM door prize	\$39.13
1/31/2020	Bank Maintenance charge	\$0.70
2/4/2020	Biodegradable bags, \$282 for 10,000 bags plus tax and shipping	\$359.58
2/4/2020	Fall BBQ 2019: game supplies (Spinning wheel \$30.22, Wagonwheels \$15.91, Jar and Bristol board \$8.05), Auction items (Jets T shirt \$39.19, Water Fountain \$ 50.36)	\$143.73
2/5/2020	Fall BBQ 2019: Auction item Garden Fairy (\$17.85)water (\$7.41) tablecloths (\$9.80) clipboards (\$3.35)	\$38.41
2/29/2020	Bank Maintenance charge	\$2.10
4/14/2020	Annual return \$40,Post office box renewal \$181.65	\$221.65
4/29/2020	Website host (e transfer)	\$339.05
4/29/2020	e transfer fee	\$1.00
4/30/2020	Spring clean up coffee (\$55.99) and Jets gear for future event (\$58.81) by etransfer	\$114.80
4/30/2020	e transfer fee	\$1.00
4/30/2020	Bank Maintenance charge	\$0.70
6/9/2020	Volunteer Canada Membership \$150, insurance \$393.76,	\$543.76
6/9/2020	e transfer fee	\$1.00
10/10/2020	2019 AGM posters	\$17.42
10/27/2020	Ink (\$60.11), colored paper for posters (\$8.61), Printing and laminating (\$40.23)	\$108.95
10/28/2020	Wire to wrap trees,beavers	\$69.43
10/31/2020	Bank Maintenance charge	\$2.10
		\$2,302.34

	<u>MGPDOA 2019-2020</u>	<u>Revenue</u>
11/19/2019	Paypal memberships x4	\$20.16
12/2/2019	Cash, 8 memberships from AGM	\$40.00
12/6/2019	Stripe membership	\$5.04
1/4/2020	Cheques from W.S. membership x4 and S.G. a donation	\$120.00
1/16/2020	Paypal memberships x 3 and donation	\$34.24
2/19/2020	Cash, 2x memberships	\$10.00
3/2/2020	Square membership	\$4.87
3/7/2020	Cash, memberships and donations from the spring clean up	\$80.00
3/7/2020	Portapotty sponsorship by Happy tails	\$315.00
3/9/2020	Stripe membership	\$5.04
6/10/2020	Paypal membership and donations	\$15.12
10/1/2020	Stripe membership	\$5.04
10/5/2020	Stripe memberships, \$15.12+ \$ 10.08	\$25.20
10/7/2020	Stripe membership	\$5.04
10/8/2020	Stripe membership	\$9.90
10/9/2020	Stripe membership	\$9.90
10/13/2020	Stripe membership	\$9.90
10/16/2020	Cash and cheques, memberships and donations	\$60.00
10/16/2020	Paypal memberships and donations	\$301.28
10/19/2020	Stripe memberships, \$9.90+\$9.90+\$39.60	\$59.40
10/19/2020	Paypal membership and donations	\$19.80
10/20/2020	Stripe membership	\$19.80
10/23/2020	Stripe membership	\$9.90
10/26/2020	Cheque/cash, memberships and donations	\$30.00
10/26/2020	Paypal memberships and donations, \$29.70 +\$49.50	\$79.20
10/27/2020	Stripe membership	\$10.08
10/29/2020	Stripe membership	\$9.90
		\$1,313.81

	MGPDOA 2019-2020	Membership
11/19/2019	Paypal memberships x4	\$20.16
12/2/2019	Cash, 8 memberships from AGM	\$40.00
12/6/2019	Stripe membership for J.C.	\$5.04
1/4/2020	A Cheque from W.S.for memberships x4	\$20.00
1/16/2020	Paypal, memberships x3, (C.M. G.M. S.K.)	\$15.12
2/19/2020	Cash, L.L. and D.L. memberships	\$10.00
3/2/2020	Spring clean up, Square, for C.F.	\$4.87
3/7/2020	Spring clean up,cash, 14 memberships	\$70.00
3/9/2020	Spring clean up, Stripe, for M.A.	\$5.04
6/10/2020	Paypal memberships x 3 (A.G. K.K. B.C)	\$15.12
10/1/2020	Stripe membership	\$5.04
10/5/2020	Stripe memberships,\$15.12 + \$ 10.08	\$25.20
10/7/2020	Stripe membership	\$5.04
10/8/2020	Stripe membership	\$9.90
10/9/2020	Stripe membership	\$9.90
10/13/2020	Stripe membership	\$9.90
10/16/2020	Cash,memberships x5	\$50.00
10/16/2020	Paypal membership	\$301.28
10/19/2020	Stripe memberships,\$9.90 +\$9.90+ \$39.60	\$59.40
10/19/2020	Paypal membership	\$19.80
10/20/2020	Stripe membership	\$19.80
10/23/2020	Stripe membership	\$9.90
10/26/2020	Cash/cheque	\$30.00
10/26/2020	Paypal membership	\$29.70
10/26/2020	Paypal membership	\$49.50
10/27/2020	Stripe membership	\$10.08
10/29/2020	Stripe membership	\$9.90
		\$859.69

Portapotty Sponsorship		
7/3/2020	Happy tails sponsorship: Jan, Feb, Mar 2020	\$315.00
	Invoices (Aug 2019 -Oct 2020) were rec'd and paid in Nov of 2020 (next fiscal year)	\$1,703.10
	Happy tails sponsorship: April- Sept 2020, paid Nov 2020	\$650.00

	MGPDOA 2019-2020	Donations
	Cheque from S.G. in 1/4/2020 memoriam	\$100.00
	1/16/2020 Paypal from G.M.	\$19.12
	7/3/2020 Spring clean up	\$10.00
	10/16/2020 Donation by cheque	\$10.00
		\$139.12

Maple Grove Park Dog Owners' Association

2021 Annual General Meeting

Monday, December 20, 2021 at 7:00 p.m.

Financial Report 2020-2021

	2018-2019	2019-2020	2020-2021
Donations	\$ 263.80	\$ 139.12	\$ 175.33
Membership fees	\$ 790.20	\$ 859.69	\$ 1,095.62
Other Revenue (ei. Silent Auction, 50/50, sponsorships)	\$ 2,080.28	\$ 315.00	\$ 1,143.75
Grants: 2020-2021: Manitoba Bridge Grant (pandemic)			\$20,000.00
Total Revenue	\$ 3,134.28	\$1,313.81	\$22,414.70
Total Expenses	\$ 5,060.05	\$2,302.34	\$ 5,733.50
Plus/Minus	\$(1,925.17)	\$ (988.53)	\$16,681.20
Bank Balance as of Year End, (Oct 31).	\$ 5,692.03	\$4,703.50	\$21,438.82
2020-2021 Outstanding Revenue			
Membership and Donations -Pay Pal			\$147.63
Balance as per General Ledger			\$21,586.45

Due to restrictions on gatherings in the park, we were unable to bring in extra revenue through activities this year. We continue to pay for the Porta potty fees upfront and the bags in the park. Happy Tails Pet Resort and Spa has sponsored the Porta potty fees over this past year.

Members continue to feel more comfortable using some form of electronic payment. This year there was a slight decrease in members using PayPal (41). There was a slight increase in members using Stripe (21) this year. Stripe is an online payment processing platform. The member signs up online and then chooses to whom the payment goes to. The membership fee is then deposited into MGPDOA account at intervals.

We had a slight problem with 12 members that used Stripe for their membership fee. These 12 accounts were set to auto renew at \$5.00. When we increased our membership fee to \$10.00, we cancelled these accounts. For some reason the fee of \$5.00 persisted. The problem was resolved by cancelling the memberships again and create new ones (with no impact to the member). We have adjusted our account on Stripe so members are not able to renew automatically.

Point of Sale, (Square) was not used as a payment method this past year due to pandemic distancing restrictions. The Point of Sale usually is used for in person payments at our events.

These electronic methods of payments charge a small fee. Paypal and Stripe charges 2.9% +\$0.30 a transaction. Square charges 2.65% per transaction.

Cathy Swiderek

Treasurer

	MGPDOA 2020-2021	Expenses
20-11-10	Bags	\$172.22
20-11-30	Bank service charge	\$0.70
20-12-09	Membership refund-Stripe	\$5.50
20-12-31	Bank service charge	\$0.70
	City of Wpg, Portapotty rental	
21-01-12	Aug 2019-Oct 2020	\$1,703.10
21-01-31	Bank service charge	\$0.70
	Portapotty King's (city paid Jan invoice): Feb \$187.50+ part of	
21-02-09	March \$99.68	\$287.18
21-02-09	e transfer fee	\$1.00
	Locks for bag boxes \$12 + paper	
21-02-26	\$13.40+ 5000 bags \$326.06	\$351.46
21-02-28	Bank service charge	\$0.70
	Portapotty King's March \$51.50 +	
21-04-08	April \$ 188.93=\$240.43 (this was cancelled in error)	
21-04-08	e transfer fee	\$1.00
	Portapotty King's March \$51.50	
21-04-11	+April \$ 188.93	\$240.43
21-04-11	e transfer fee	\$1.00
21-04-27	Web host - e transfer	\$384.16
21-04-27	etransfer fee	\$1.00
	Annual return -\$40	
	Volunteer Canada -\$150	
21-05-04	BMS insurance - \$398.04	\$588.04
21-05-13	Portapotty King's etransfer	\$146.93
21-05-13	etransfer fee	\$1.00
21-05-15	Prizes	\$49.08
21-05-31	Bank service charge	\$0.70
21-06-02	Portapotty King's etransfer	\$127.34
21-06-02	etransfer fee	\$1.00
21-06-16	Cooler with wheels	\$66.08
21-06-30	Bank service charge	\$0.70
21-07-03	Portapotty King's etransfer	\$166.54
21-07-03	etransfer fee	\$1.00
21-07-04	Gate installation	\$800.00
21-07-04	etransfer fee	\$1.00
21-07-30	Portapotty King's etransfer	\$127.34
21-07-30	etransfer fee	\$1.00
21-08-25	Portapotty King's etransfer	\$127.34
21-08-25	e transfer fee	\$1.00
21-09-22	Ink	\$30.92
21-09-25	Portapotty King's etransfer	\$146.93
21-09-25	e transfer fee	\$1.00
21-09-30	Bank service charge	\$0.70
21-10-02	Prizes	\$49.08
21-10-28	Portapotty King's etransfer	\$146.93
21-10-28	e transfer fee	\$1.00
		\$5,733.50

	MGPDOA 2020-2021	Revenue
20-11-02	Stripe Membership	\$9.90
20-11-11	ClickerHounds: sponsorship for bags	\$120.00
20-11-13	Memberships, cheques x3	\$30.00
20-11-16	Stripe Membership	\$9.90
20-11-19	Stripe Membership	\$9.90
20-11-26	HappyTails portapotty sponsorship: \$630 Membershipsx3: \$30 by cheque	\$660.00
20-11-26	E- Transfer: Membership and Donation	\$21.00
20-11-30	Stripe Membership	\$9.90
20-12-07	Stripe Membership received then was refunded 12-09	\$0.00
20-12-13	E-Transfer: Membership	\$10.00
20-12-21	Manitoba Bridge Grant (pandemic)	\$5,000.00
21-01-11	Manitoba Bridge Grant (pandemic)	\$5,000.00
21-01-18	Stripe Membership	\$9.90
21-01-18	Memberships, cheque M.B.	\$10.00
21-01-19	Memberships and Donations -Paypal	\$299.46
21-01-25	Stripe Membership	\$9.90
21-01-30	e transfer Membership	\$10.00
21-02-08	Stripe Membership	\$9.90
21-02-08	Stripe Membership	\$9.90
21-02-22	Happy tails portapotty sponsorship: \$315 + Membership \$10	\$325.00
21-03-08	Manitoba Bridge Grant (pandemic)	\$5,000.00
21-03-18	Membership x 2, cash	\$20.00
21-03-29	Membership-cheque V.W.	\$10.00
21-04-08	King's e transfer cancelled=240.43	\$0.00
21-04-12	Stripe Membership	\$9.90
21-04-20	Paypal Memberships	\$49.50
21-05-17	Manitoba Bridge Grant (pandemic)	\$5,000.00
21-05-19	Membership-Cash	\$10.00
21-05-24	Cindy Little: sponsorship for bags	\$78.75
21-05-25	Membership and Donation cheque K.B.	\$19.00
21-06-07	Membership-Cash	\$20.00
21-07-27	Membership and Donations cheques	\$60.00
21-08-23	Paypal Memberships and Donation	\$113.07
21-09-13	Stripe Memberships x2 \$10.50 - fee = \$9.90 each	\$19.80
21-09-13	Stripe Membership	\$9.90
21-09-16	Memberships-Cash	\$370.00
21-10-01	Stripe Membership	\$9.90
21-10-04	Stripe Membership	\$5.04
21-10-04	Stripe Memberships x2 \$5.50 - fee = \$5.04 each	\$10.08
21-10-04	Stripe Memberships x2 \$5.50 - fee = \$5.04 each	\$10.08
21-10-07	Stripe Membership	\$5.04
21-10-25	Stripe Membership	\$9.90
21-10-27	Stripe Membership x2 \$5.50 - fee = \$5.04 each	\$10.08
		\$22,414.70

	MGPDOA 2020-2021	Membership
20-11-02	Stripe-Membership	\$9.90
20-11-13	Memberships, cheques x3	\$30.00
20-11-16	Stripe-Membership	\$9.90
20-11-19	Stripe- Membership	\$9.90
20-11-26	Memberships x3: cheque	\$30.00
20-11-26	E- Transfer: Membership	\$10.00
20-11-30	Stripe- Membership	\$9.90
20-12-13	E-Transfer: Membership	\$10.00
21-01-18	Stripe-Membership	\$9.90
20-01-18	Memberships, cheque M.B.	\$10.00
21-01-19	Paypal-Memberships	\$198.10
21-01-25	Stripe-Membership	\$9.90
21-01-30	E-transfer Membership	\$10.00
21-02-08	Stripe Membership	\$9.90
21-02-08	Stripe Membership	\$9.90
21-02-22	Membership	\$10.00
21-03-18	Membership x 2, cash	\$20.00
21-03-29	Membership-cheque V.W.	\$10.00
21-04-12	Stripe Membership L.G.	\$9.90
21-04-20	Paypal-Memberships	\$49.50
21-05-19	Membership- Cash	\$10.00
21-05-25	Membership- cheque K.B.	\$10.00
21-06-07	Membership x2 -Cash	\$20.00
	Membership from C.W. and	
21-07-27	P.D. -cheque	\$20.00
21-08-23	Paypal -Memberships	\$99.10
	Stripe Memberships x2	
	K.T and J.W.	
21-09-13	\$10.50 - fee = \$9.90 each	\$19.80
21-09-13	Stripe Membership B.G.	\$9.90
21-09-16	Memberships-Cash	\$370.00
21-10-01	Stripe Membership C.J.	\$9.90
21-10-04	Stripe Membership A.D.	\$5.04
	Stripe Memberships x2	
	C.S. and K.Ki.	
21-10-04	\$5.50 - fee=\$5.04 each	\$10.08
	Stripe Memberships x2	
	K.Ko and L.F.	
21-10-04	\$5.50 - fee=\$5.04 each	\$10.08
21-10-07	Stripe Membership D.J.	\$5.04
21-10-25	Stripe Membership A.M.	\$9.90
	Stripe Membership x2	
	A.W and T.H.	
21-10-27	\$5.50 - fee = \$5.04 each	\$10.08
		\$1,095.62

	MGPDOA 2020-2021	Donations
20-11-26	Donation:etransfer	\$11.00
21-01-19	Donation-Paypal from C.G.	\$101.36
21-05-25	Donation from K.B.	\$9.00
21-07-27	Donation from C.W.	\$40.00
21-08-23	Donation-Paypal	\$13.97
		\$175.33

	Portapotty Sponsorship	
	Happy Tails sponsorship:	
20-11-26	April-Sept 2020	\$630.00
21-02-22	Happy tails sponsorship	\$315.00
		\$945.00
	Note:our fiscal year ends Oct 31 Nov 1,2021: Happy tails continues to sponsor the Portapotty with \$1093.68	

	Porta potty rental		
	Paid by etransfer	Invoiced	Paid
21-01-31	Invoice # 01-36652	\$ 99.68	
21-02-05	Invoice 01-37141	\$ 169.34	
21-02-10	Payment		\$ 287.18
21-03-02	City Paid Jan invoice		\$ 99.68
21-03-05	Invoice 01-38524	\$ 169.34	
21-04-02	Invoice 01-39908	\$ 188.93	
21-04-12	Payment		\$ 240.43
21-04-30	Invoice 01-41323	\$ 146.93	
21-05-13	Payment		\$ 146.93
21-05-25	Invoice 01-42835	\$ 127.34	
21-06-02	Payment		\$ 127.34
21-06-25	Invoice 01-44540	\$ 166.54	
21-07-03	Payment		\$ 166.54
21-07-23	Invoice 01-46359	\$ 127.34	
21-07-30	Payment		\$ 127.34
21-08-20	Invoice 01-48265	\$ 127.34	
21-08-25	Payment		\$ 127.34
21-09-17	Invoice 01-50220	\$ 146.93	
21-09-25	Payment		\$ 146.93
21-10-15	Invoice 01-52122	\$ 146.93	
21-10-28	Payment		\$ 146.93
		\$ 1,616.64	\$1,616.64

Appendix “D”

Maple Grove Park Dog Owners' Association

2021 Annual General Meeting

Monday, December 20, 2021 at 7:00 p.m.

Descriptions for Elected Board Positions

Please refer to the Policies and Procedures Manual for more detailed descriptions.

President:

- The President is a Director of the Board and an Officer of the Association. The President is responsible for general supervision of all activities of the Association. The President usually has past experience with MGPDOA and so has knowledge of how things need to be handled through the year. In conjunction with the Vice President, the President is responsible for developing and implementing the strategic plans and policies of the Association designating responsibilities to other Directors as needed.

Vice President

- A director of the Board and an Officer of the Association, the Vice President supports the President and the Association as needed. If the President is absent or unable or refuses to act, the Vice President will, when present, preside at all meetings of the Board of Directors and of the membership.

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Treasurer

- A director of the Board and an Officer of the Association who is responsible for the finances and all financial transactions of the Association. Leads the budgeting process, keeps full and accurate

accounts of receipts and disbursements of the Association and stores financial documents for the current and previous year.

Secretary (Vacant)

- A Director of the Board and an Officer of the Association who attends all Board meetings, as well as ensuring that minutes for other types of meetings are completed and stored for future use. The custodian of all books, papers, records, documents, correspondence and other instruments belonging to the Association following the Records Management procedures.

Director of Communication (Vacant)

- A Director who supports the communication needs of the Association, for both the internal and external communication following the principles of personal privacy. Works with other members of the Association to prepare both online and paper communication using functions and resources such as social media, the Association's website and distribution of posters, brochures, etc.

Director of Special Events

- A Director who works with other Board members, volunteers and connects with outside community groups to plan, organize and deliver events that promotes MGPDOA's Mandate and Vision.

Director of Membership

- A Director to manages all records related to the Association's membership, ensuring privacy issues are handled securely.

Responsible for using the collected data as needed and appropriate. Responsible as the Volunteer Coordinator.

Director of Marketing and Promotion (Vacant)

- A Director who is responsible for developing and implementing a marketing plan that is suited to the MGPDOA's Mandate and Vision. Works with other Directors to develop relationships within the community by identifying and approaching potential Partners.

Members at Large (five Vacant positions available)

- Elected individuals, to a maximum of eight (8), who hold positions as Directors of the Board. Any assignments must take into consideration the individual's interests and availability. The individuals are encouraged to share their ideas and concerns they see that are related to the Association. Provide support and assistance in any form that is needed for the scheduled events and ongoing special projects.