

## Maple Grove Park Dog Owners Association

Minutes of the April 16, 2019 Board Meeting held at

46 Malmsbury Avenue

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Present: Kirsten Bishop (President) Heather Hartry  
Cathy Swiderek (Treasurer) Kathy Boyanisky (Secretary)  
Roz Jones Smith (Past President)  
Catherine Kelly (Members at Large)

Absent: Sharon Wiens (Vice President), Andre Wallin, Pat Bradics (Events),  
Nihar Kaushal (Members at Large) (with regrets)

1. Call to Order – Kirsten B. called the meeting to order at 6:43PM
2. The Minutes of the January 23, 2019 meeting – the Minutes were reviewed by all in attendance.

It was Moved by Kathy B and Seconded by Cathy

“That the Minutes of the January 23, 2019 Board meeting be accepted as presented/as amended.”

Carried

3. Draft Minutes of the November 29, 2018 AGM meeting Board review and approval of draft format - copy attached. **(NOTE: Kirsten will ask Andre & Sharon to post draft AGM Minutes on Website)**

It was Moved by Heather and Seconded by Roz

"That the draft meeting minutes be accepted"

Carried

#### 4. **President's Report – Kirsten B**

a) Focus for 2019 Bylaws – committee volunteers

o Separating from manual so they can be registered

o reviewing with a view to improving

##### **Discussion:**

Are Bylaws separate from manual? Yes - not included in policy & procedure.

This needs to be updated/extracted and then registered.

Kirsten and Sharon to extract and review - should be only a few changes.

· Fundraising and membership events – 1 down... how many more do we want to do?

***This is deferred as Pat is away - to be on next meeting agenda.***

· Marketing opportunities - parameters and policy development – should align with Bylaws and manual already in place. Also oversight by Board as a whole.  
For discussion

##### **Discussion:**

Heather - displayed poop bag samples - Thrive Pet Food - front of box "ad" can be changed easily (paper slips in and out of the plexi-glass case on front of container - the actual bags do NOT have ads on them, just the dispenser box.

Ad should read: *"Poop bags sponsored by Thrive Pet Food"* .

Kirsten - will meet with Jessica and will show her the dispenser.

\*discussed that we sell "ad" space in 3 or 6 month chunks - how much? Is there a charge limit? Kirsten will ask the City rep. May have to have "bilingual" ads - ***defer for further discussion next meeting.***

b) WINDOG – second representative still needed. WINDOG presentation to Board – can this be done at the next meeting or do we want to have a separate meeting for this purpose? Louis Riel Library would be a good location and screen would be handy for PowerPoint Presentation

**Discussion:**

Cathy - membership fee was due January, 2019 - we have not paid this yet. Some discussion around whether we should or should not be members - basically, we are the only other member. The fee of \$100 will be paid - as we can't really respectfully decide on our membership retroactively, but will need to decide on our involvement.

The other issue is who is our rep. No volunteers noted. ***Defer to next meeting.***

5. Treasurer's Report –

\*Cathy verbally reported that we have \$6610.61 balance in our account and \$10.05 in paypal. Paid \$125 volunteer and \$397 insurance. Will follow up with formal report.

6. Membership report - Sharon - ***deferred to next meeting as Sharon not in attendance.***

7. Marketing

a) Sponsorships

i. Happy Tails Pet Resort - agreed to continue with their support.

**\*Kirstin to follow up regarding payment.**

ii. Horizon Livestock – Kirsten’s discussion with Horizon – group is updating marketing plan and products. Would like to use the 6 months – but start later in the year.

**\*yes**

iii. other supporting businesses have come forward - Advarc - Thrive; Pet Valu; Global (have all supplied poop bags), Happy Tails, Horizon.

**\*have not decided on the fee.**

Marketing plan to be developed by the Board.

8. Communications Report – Andre W. & Sharon W. ***\*deferred to next meeting***

a) MGPDOA pamphlet - Sharon has a box of these pamphlets. They should be redesigned and updated. Further discussion planned for next meeting.

b) Automated membership update – this is a work in progress

c) Should this be combined with Membership for now?

9. WINDOG – update by Kirsten B.

Second representative needed from MGPDOA – volunteer appointment from MGPDOA Board - ***see President's report***

**10.** Events - Pat B. ***(deferred to next meeting)***

a) Update re: pick event

b) Other events planned this year

c) Specific discussion about upcoming events

d) Thank you to sponsors

e) Thank you for donations

§ Draft policy including:

§ All donations \$20 - \$99 – email thank you – Action by\_\_\_\_\_

§ All donations over \$99 – mailed card (if we have mailing address).

§ cards to purchased for this purpose or donated?

***\*\*Discussion that we could still do a May event, that could be planned via email and or small group ad hoc meeting to arrange/plan - will let Pat know and see if we still want to do this in the next month.***

11. City of Winnipeg communication update – Kirsten B - Meeting scheduled with City rep on Wednesday, April 17, 2019

- Water
- Wood chips
- Pathways to dispensers
- Land (treed area east of Dog park entrance)
- Stakeholder meeting

**Discussion on meeting with the City rep** (other items to add to the list):

-culverts - blocked - can this be cleared.

-bomber chairs have moved and separated - could we put them around the tree facing outward to protect tree from elements (dog pee) and should we pursue the offer of additional seating?

-tree planting - replacement?

-note that Kilcona is having the city deliver water! Can we have that too?

-what about poop dispenser posts? Some posts are off the pathway and so users can't get to them, can we move post or mow the pathway for easier access?

13. Poop dispensers
  - should be up in Spring which will provide logo advertising on the bag "courtesy of...." for the sponsor.
  - ensure we are in line with City rules - cannot post dispensers in the ground - can be attached to existing structure/posts, etc
  
14. Other – other park event – Manitoba Underdogs – April 27 or 28 – requested through City.
  
12. Date of next meeting – early June, 2019 (TBA)
  
13. Adjournment – the meeting was adjourned at 7:59PM.

**Topic Parking Lot**

Meeting with other Park stakeholders – Nothing to report

Bag Dispensers – deferred to next meeting

Inventory – deferred to next meeting

Bulletin Board access – nothing to report

Gate Key - location and access

Additional Bomber seats - can be obtained in St. Francis