

Maple Grove Park Dog Owners Association

Minutes of the April 2nd, 2018 Board Meeting held at

46 Malmsbury Avenue

Present: Kirsten Bishop (President) Sharon Wiens (Vice President)
 Cathy Swiderek (Treasurer) Pat Bradics (Events)
 Heather Hartry (Events) Bev Shafirka (Communications)
 Bryan Bishop (Marketing) Roz Jones Smith (Past President)
 Catherine Kelly & Andre Wallin (Members at Large)

Absent: Don Lowry (Membership) Kathy Boyanisky (Secretary)
 Heather Stubbs (Member at Large)

1. The President, Kirsten Bishop, called the meeting to order at 7:15 p.m.
2. The Minutes of the February 26th, 2018 meeting were reviewed:

It was Moved by Sharon Wiens and Seconded by Kathy Swiderek

“That the Minutes of the February 26th, 2018 meeting be approved as presented.”

Motion Carried

3. 2017 AGM Draft Minutes – review and approval - deferred to the next meeting.
4. President’s Report – no report this meeting

5. Treasurer's Report – Cathy Swiderek presented the Treasurer's report – copy attached.

Payment for the portapotty invoice to the City was confirmed by Cathy Swiderek

The annual return is in progress and should be completed shortly in the new format which no longer requires occupation information.

Cathy S. provided instructions for signing authorities to attend the bank to complete required signing authority procedures. Action by Cathy S., Kirsten B. and Pat B.

The insurance has been paid and Cathy S. confirmed that we are required to be a member of Volunteer Canada.

There was some discussion regarding a limit for the bank account balance for a volunteer association. Sharon W. will look into this and provide information at the next meeting. Action by Sharon W.

A donation was received. It was noted that there are several blank thank you notes available for use. It was agreed that the best response to a donation is to send a handwritten thank you note. Heather H agreed to send the note. Cathy S. will provide the donation information to Heather H. Action by Heather H. and Cathy S.

6. Membership Report – as Don Lowrie was not present at the meeting, this report is deferred to the next meeting. There were however, a few comments. There was one new membership since the last meeting. Kirsten B. provided a draft of a welcome notice to new members. It was noted that this association began in 2001. The Logo should be added and the twitter information corrected. The revised copy will be presented at the next meeting. Action by Kirsten B.

7. Marketing Report – Bryan Bishop presented the marketing report – copy attached.

It was Moved by Bryan B. and Seconded by Roz J.S.

“That the quote from Midwest Fencing in the amount of \$15,140 plus GST be accepted. “

Motion Carried

Bryan B. will speak to Brian Mayes about additional funding beyond the \$10,000 already discussed. It was noted the Board is authorized to spend up to \$2,000 without special permission from the membership. The balance of the project funding would require a special vote of the membership. Roz J.S. and Bev S. will provide information about conducting an email vote for this purpose. Kirsten B. will wordsmith the information to be provided for the vote for discussion at the next meeting. It was noted that the vote would require a 21 day time frame. Action by

8. WINDOG

Kirsten Bishop mentioned that she met some members of WINDOG at the Kilcona Dog Park event with the dog park planning consultants. Sharon Wiens mentioned that she is a member of WINDOG and that MGPDOA should be sending two representatives to this Board. Kirsten Bishop agreed to serve on this Board with Sharon Wiens.

Old Business

9. Meeting with other park stakeholders – it was noted that this meeting is normally convened by the City Parks Department. Kirsten Bishop or Sharon Wiens will contact the Parks Department to see if a meet can be set up to ensure that overlapping event dates with other park users are avoided this year.

10. Spring project – it was noted that the City has advised that there will a culvert repair in the spring.

11. Events

Park clean up – all present agreed to a Park clean-up date of February 19th, 2018. Information will be posted on the bulletin board, Facebook and website. It was noted that there was a prize for the most (weight) picked up.

It was Moved by Heather Stubbs and Seconded by Bev Shafrika

“That Cathy Kelly be authorize to purchase a prize at a cost of up to \$100.”

Motion Carried

Other event planning was deferred to the next meeting.

New Business

12. Windsock – this was mentioned at the AGM. Brian Bishop agreed to install a windsock.

13. Burdock and Giant Ragweed concerns – Kathy Swiderek and Bryan Bishop agreed to gather information about these two plants and provide it to the Board at a future meeting.

14. Bulletin Board – it was noted that keys to access the bulletin board are required. More information will be provided as it becomes available.

15. Volunteer demographics – it was noted that the City had requested information regarding volunteer number and age. This information was provided to the City by Sharon Wiens who advised that the information was needed for liability purposes.

16. Website – there was some concern that the password may have been changed for the website. Some Board members have been receiving goDaddy emails for the admin of the website. Bev Sharifka confirmed that Andre agreed to be part of the website committee. Sharon Wiens noted that Leah Thompson was also to be part of the committee. The committee will try to get together soon to get the website up and running. The committee should provide a report at the next meeting.

17. A policy regarding board communication modes will be developed. In the meantime – all non-meeting communication should be done via email.

18. Some trees at the park are being removed as they are damaged. Information should be sought regarding possible replacements and how to protect other trees in the park. One comment was to have more benches. Bryan Bishop noted that benches could be build or installed around the trees in order that dogs and whipper snippers would not damage them. Individuals could donate the full cost for a bench or perhaps many individuals could get together to donate a bench. Kathy Swiderek reminded everyone that we are to preserve and enhance the park. Sharon Wiens mentioned that she has information regarding the trees and will bring it to the next meeting.

19. Date of next meeting – February 28, 2018. Kirsten Bishop will arrange for the location and confirm via email.

20. Adjournment – The meeting was adjourned at 8:55 p. m.

