

Minutes MGCPOA Meeting February 2, 2017

Greendell Community Club

Winnipeg, MB

Opening: Meeting called to order 7:05PM

- In attendance: Don Rose, Tiffany Danko, Cathy Guttek, Kathy Boyanisky, Don Lowrie, Ryan Davies, Heather Hartry, Frank Machovec, Michelle Lagadi
- Regrets: Bev Shafirka, Susan Paul, Sharon Wiens, Peter Bohonos, Cathy Kelly

Future meeting schedule:

Wednesdays - March 8th, April 12th, May 10th

Location: TBA

Formal agenda prepared by Don Rose February 8, 2017

Minutes: Minutes from the January 11, 2017 meeting accepted by Don R and seconded by Heather - Carried. (*under new business, #6 - Don R clarified that Ryan supports the President and VP in their real to deal directly with the City of Winnipeg)

Business Arising from Minutes: None

Meeting commenced with agenda items being addressed:

Treasurer Report:

Cathy G handed out a copy of the current financial statement - accepted by Cathy G, seconded by Michelle.

*Cathy G to submit an invoice to replace ink and paper supplies in her printer directly related to MGDPOPA business - all in agreement.

*Frank will follow up on the annual WEB hosting renewal - will submit invoice for \$120.00 cost (approx.)

Membership Report:

Don L reports we have 399 member households - with 100 currently paid. Counsellor Brian Mayes advised the Membership Chair is responsible for sending out delinquent notices. Some discussion on this - agreed that mail out would not be pursued. Agreed to discuss other ways to promote and collect membership fees.

Marketing Report:

Ryan offered idea to use website to set up system to pay online/update membership - with paper print out of membership functionality. He has connected with at least 2 local businesses who would be most interested in supporting the Park by collecting membership fees at their business establishments - offering discounts on their products through purchase of membership. Ryan will look further into this and report back next meeting.

*Ryan will be meeting with his contact at Tim's (Jason) to further discuss donation or discount) on Tim's cards as a way to promote and reward park users who pick up their "dog poop" towards the overall cleanliness of the park.

Ongoing Business:

*Don L/Heather - **Bulletin Board upgrade** - Colin has agreed to look into this and complete the project that started last year - which is about 90% complete - Don L will liaise with Colin through completion.

*Cathy G/Frank: Access code List should not be listed on-line for security reasons. The access codes need to be available/accessible to the President, VP and Treasurer only. Codes should be changed periodically and if anyone needs to access the codes must get approval for 2/3 of those with access.

*Cathy G and Don L (back-up) have the only access to the PO Box for accessing mail - this is a practical solution to the fact that the Box Office has limited hours when they are open and cannot easily be accessed by Cathy G - Don L is available and willing to pick up and review mail on behalf of the Treasurer.

Membership Report:

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New Business:

***Signage in Park:** Don L noted that there are park rules posted in 2 locations - 1 in the football area mostly invisible to the park users. He proposed that we:

- get a site plan
- Inventory signs
- Review whether the current signage is appropriate, visible, is working to provide information to park users and potentially relocate and add signs as needed.

All agreed that we need more “pick up poop” signs and even display the sign with the City of Wpg \$fine consequence for not doing so.

Cathy G offered that more signs are needed as you enter the park to direct drivers to the off leash park area.

*agreed that the group to work on signage would be Don R., Don L. And Ryan (who will also call 311 to ensure that the correct information is provided to callers inquiring about location)

Newsletter:

Don L. - discussed idea of a Quarterly (at most) newsletter - with factual content that could be posted and available for dog park users. Ryan and Tiffany volunteered to work with Don L on this project.

Clean up Days:

Heather discussed that the tentative plan is to have a spring and summer clean up day - concerned about picking a day ahead of time as weather conditions change and we have been caught before where we missed better days by designating a date too far in advance. Ryan suggested that the Family long weekend in February (20th) could meet our needs as weather is

to be balmy and conducive to “Poop Pick up” and would tap into the large population of dog park users who will be using the park on that long weekend.

Heather and Cathy G offered that we could put this date on Facebook, provide garbage bags, disposable gloves (Ryan) and even offer prizes to those who fill bags for tickets to put in a draw.

Heather and Cathy G to work on this.

BBQ membership Day:

Heather advises plans will need to be underway soon for the spring BBQ. Needs 2 people to organize and manage the project. Volunteers include Kathy B, Michelle, Kathy K and Heather.

Marketing structure and potential:

Ryan asked about a square reader (for credit cards) - we have one.

*suggested we approach City on “warming huts” for the park - City is very keep on this product to be displayed around the city and we could access one or a couple to enhance the dog park experience. Ryan will follow up.

*Frank agreed to meet with the City reps (Carl and Jessica) to see what is possible.

*Ryan suggested we change the word “rules” to “best practices” so that we are not perceived as an enforcement group in the park - on any signage used.

*membership cards - do we raise the price to \$6 - \$10 each?? = can't change fees until next AGM but need to think of this further.

Policy & Procedures

Heather updated - had first meeting with project team (Bev, Tiffany, Heather) and focused on Bylaws - will need feedback from group once this is flushed out = and hope to have a proposal to the Board by September, 2017.

Upcoming meetings and agenda:

It was agreed that Tiffany will prepare the agenda and Chair the meetings. All agenda items need to be received one week before the meeting.

Next meeting March 8th - agenda items required by March 1st

Meeting adjourned 8:50PM - Don L moved, Heather 2nd - motion carried.

Mailing Addresses of Board:

Frank Machovec <fmachovec@gmail.com> ,

Don Rose <doncrose1@gmail.com> ,

Tiffany Dancho <TiffanyDancho@gmail.com> ,

Cathy Guttek <guttek1@mts.net> ,

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Heather Hartry <heather@hartryfamily.com>,
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Michelle Lagadi <mlagadi@mymts.net>,
Susan Paul <slpaul641@gmail.com>,
Sharon Wiens <sw42pc@shaw.ca>

March 8, 2017

Minutes MGCPOA Meeting March 8, 2017

Greendell Community Club

Winnipeg, MB

Opening: Meeting called to order 7:05PM

- In attendance: Don Rose, Kathy Boyanisky, Cathy Guttek, Don Lowrie, Ryan Davies, Heather Hartry, Bev Shafirka, Peter Bohonos, Cathy Kelly
- Regrets: Susan Paul, Sharon Wiens, Frank Machovec, Tiffany Dancho, Michelle Lagadi
- Guest presenter: Colin Lang

Future meeting schedule:

Wednesdays - April 12th, May 10th

Location: TBA

Formal agenda None was prepared

Minutes: Minutes from the February 8, 2017 meeting accepted by Ryan and seconded-carried. Bev provided feedback that the correct initials of our Committee are: MGPDOA - noted.

Business Arising from Minutes: None

Don Rose in reference to his medical absence has asked Ryan Davies to step into his position in Don's absence. The rationale behind this is that Ryan has established all contacts to date and to keep it simple, it only made operative sense for him to assume the responsibility and be able to keep Don informed.

Treasurer Report:

Cathy G indicated no new report on the Treasury area - with the exception that Tiffany has yet to sign off at the bank to allow cheques to be processed - Don Rose will follow up with Tiffany and the bank to see what the next steps are - with Tiffany signing ASAP, and adding a 4th signature to allow more flexibility in getting payments completed.

- Motion to name Heather Hartry as Special Events Coordinator put forward - Ryan approved, Peter 2nd - all in favour.
- Motion to add Heather as the 4th signature for banking needs put forward - Cathy G approved, Don R 2nd - all in favour.
- Cathy will then be able to process cheques to pay outstanding bills having additional signatures available.

Membership Report:

Don L reports:

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As of March 1, 2017 the Association has 401 member households, 2 new members bring the number up to 102 whom are current.

Marketing Report:

Ryan reports:

- City of Wpg. - before any project grant is approved, will want the group to show commitment by demonstrating their investment to the project - i.e. raise part of the \$\$ before approaching the City. This is good information for us to consider before we apply for any grants.
- To promote memberships, anyone who has a business contact by name should email Ryan with the details for him to follow up with.
- Membership cards - reviewed using a free app option (may not be too well used/received by the older population of park users); but can consider emailing new members a PDF card that can be printed off; pre-print membership cards that can be handled out at the BBQ (just write the members on it right there).
- Advertising - can advertise on City property - Not allowed to name something after.
- Signage - working on getting signage (like the one at Kilcona park) that will be a large sign with a google map picture of the park and boundaries - ot be placed at the parking lot entrance. Smaller ones for road entrance coming in by the trees and gate entrance.
- Ryan spoke to Jason, Tim's Advertising the Promotions Manager for Western Canada - he was excited about opportunities to partner with us for Tim's cards and other items. Ryan will be meeting him next time he is in Wpg.

Ongoing Business:

- **Bulletin Board upgrade:** Colin Lang Presentation of Information gathered in 2016

Indicated that he has done some research and showed the members a picture of a sample bulletin board - \$4000 quote offered to design and build - would have to get an architectural plan (cost of about \$500) to submit to the City to request grant money - not necessary to get an Engineer involved.

Asked if any meeting with Brian Hayes (BAS Corrected name to Mayes) be with Jessica Mutimer and An Active Association Member be present, and we may need to cover the architectural drawings as a first step can include Jessica - will be gathering further information.

- Colin to proceed to next step - (architectural plan) Don L moved, Ryan 2nd - all agreed

The board thanked Colin for his presentation and work done to date and the project would be considered in our priority decisions. I believe we agreed that in reference to Ryan's statement on limited funding that the Board finally came to an agreement not to proceed until any further with the bulletin board until our priorities were set. General consensus that the cost was high and we possibly have better use of available funds.

- Other ideas offered in regards to bulletin board:

- Solar lights, notices from people (to be housed on Bulletin Board), lost & found.

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- Display memoriam announcements
- Additional signage in the all over park area

Ryan offered to send Don L a copy of a map that would help with this project

Also mentioned that the Rugby Park was in charge of the park entrance sign on St. Marys and Frobisher Road and we would investigate any potential with them.

New Business:

- Poop pick up date (Feb 20th) went well - Don L reports that we picked up about 1000 lb with about 300 lb the 2nd week after - very successful!

Heather suggested we only use/hand out small grocery type bags as bigger bags are so heavy that they are hard to move!

- Could also open up garbage bins in the park (take lids off) to allow public to pick and drop off in the bins. Security was mentioned and each open bin would have to be staffed by a Board member.

Agreed that we would need another spring clean up day perhaps in April weather permitting.

- Peter offered to donate his canopy to the next BBQ - would need 2 people to set up but would provide shelter...agreed
- Don L - **Newsletter** - need to move this forward - Don L agreed to put it together - needs submissions - ALL members to think about volunteering to write a piece for the newsletter to submit - send your ideas/topics to Don L who will coordinate - before NEXT MEETING!

Don R - picked up 5000 poop bags as samples to show the group. These were biodegradable and could be housed at the park - need dispenser - they can also be printed on one side with advertising - may lead to marketing project. Suggests we see how they are used before we commit to purchasing more.

- Don R and Ryan met with Jessica, City to discuss a number of issues:
 - Trails and paths - moving them, creating cross paths, using wood chips (can be delivered for free by a private source and spread by City)
 - Adding an additional waste bin. All necessary City departments involved
 - The shed by the fenced area is to be investigated as to its purpose and if a well is it still operable as a source for water. If so we can investigate cost of potable quality water. If not shed will be removed and area will be brought to safety standards by the city.
 - 3 more memorial ben enquiries have noted by the City.
 - Tree planting program to be considered
 - Forestry to clean up branches/logs
 - Water container? Could we have a 500 gal. Locked container in the park - for dog drinking water?

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Policy & Procedures: Nothing to report

Carried over to next meeting

Cathy G suggested we could get park users to donate trees and plant them in memoriam to their dog - would enhance the beauty of the park and likely people would be happy to do this.

- Cathy G brought up the parking lot expansion - on the list of projects - quite expensive - may want to start out with smaller project.

- Don R suggested we look at the fencing around parking area to prevent dogs from running out in danger zones. He shared a picture of how another park used fencing to advertise as well.

- Cathy G suggested that we need to prioritize and pick 2 - 3 projects from the list - as there are too many to complete them all in the next quarter.

- Ryan suggested we start small - then move up in terms of cost and size. Further, that before we approach the City that we may want to fund raise some \$\$ to go with the request.

Upcoming meetings and agenda:

Next meeting April 12 - agenda items required by April 4 - send to Ryan

Meeting adjourned at 9:00 PM - Ryan moved, Heather 2nd - motion carried

Mailing Addresses of Board: TO BE VERIFIED

Frank Machovec <fmachovec@gmail.com> ,

Don Rose <doncrose1@gmail.com> ,

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Don Lowrie <donlowrie@gmail.com> ,

Bev Shafirka <shafirka@mymts.net> ,

Ryan Davies <ryananthonydavies@gmail.com> ,

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Heather Hartry <heather@hartryfamily.com> ,

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