

Maple Grove Park Dog Owners' Association

Board Meeting Minutes

November 14, 2013

Present

Cathy Guttek, Heather Hartry, Rosalyn Jones-Smith, Cathy Kelly, Colin Lang, Frank Machovec, Lauren Smith, Sherri Tufford

Opening

The meeting was called to order at 19:07 on November 14, 2013 in the Louis Riel Library Boardroom.

Approval of Minutes

The minutes of the September 9, 2013 meeting were accepted as circulated (motion Tufford, seconded by Jones-Smith, motion carried).

Parking lot project

Frank Machovec summarized the process for selecting a contractor for the parking lot improvements. The work is almost complete and is expected to be on budget. Once the City accepts the work, we will request payment of the Land Dedication Reserve Grant and pay B&B Landscaping..

Financial report

Frank Machovec reported that the Association currently has \$5311.21 in the Casera Credit Union account. It was noted that short term expenditures are expected to include reimbursements for purchase of a tent, a shovel, a sled, tables, and a possible honorarium to the St. Vital Mustangs. The financial report was accepted as read (motion Guttek, seconded by Hartry, motion carried). Options for performing snow clearance on the new parking lot were discussed. Frank Machovec is to contact the St. Vital Mustangs to see if their contractor may be able to help.

Board structure

Frank Machovec reported that our bylaws require a secretary, treasurer or secretary-treasurer, but those positions were not filled at the recent AGM. It was agreed that Heather Hartry would serve as interim secretary and Cathy Guttek would serve as interim treasurer. Both of the latter are to get signing authority, and an updated board of directors list is to be sent to the Companies Office as soon as possible.

BBQ post mortem

A discussion took place about the operation of the recent barbecue event. While the event was financially successful, there is room for improvement such as an increased number of workers, better tracking of the number of food items ordered and served, the use of snow fencing to keep dogs away from the food area, and the need for more tables. It was agreed that two additional tables should be purchased.

New Business

Discussion took place about potential changes to the roles of "at large" directors such as having a designated "events," "communications," and/or maintenance person. Any such changes require modification of the bylaws at our annual general meeting. Those present agreed that we would meet to review the existing bylaws and consider possible changes to the duties of officers and clearer

definitions of some procedures Ad hoc assignment of special duties will be conducted until any changes are finalized. Sherri Tufford volunteered to look after the scheduling of waste pickup. Frank Machovec is to contact Lance Pucknell about implementing this change.

It was noted that the Kilcona Park Dog Club annual general meeting was coming up on November 19. Frank Machovec and Rosalyn Jones-Smith are planning to attend.

The possibility of having lighting at Maple Grove Park was briefly discussed. It was noted that the issue is highly problematic due to cost and lack of support from the City, but a future project in the MODS area may facilitate installation of limited lighting near the bulletin board entrance.

Agenda for Next Meeting

A meeting will be scheduled in January 2014 to discuss potential changes to the bylaws and to make preliminary plans for 2014 events.

Adjournment

Meeting was adjourned at 20:22

Minutes submitted by: Frank Machovec