

MGPDOA Board Minutes
July 31, 2012
Held at the Machovec residence, 39 Winslow Drive

Those in attendance:

Hubka, Bardee (member-at-large)
Jones-Smith, Rosalyn (member-at-large)
Lang, Colin (member-at-large)
Machovec, Frank (secretary-treasurer)
Machovec, Jacquie (member-at-large)
Pucknell, Lance (co-chair)
Unrau, Kim (member-at-large)

Regrets:

Little, Cindy (member-at-large)
Manley-Tannis, Richard (co-chair)
Tree, Michelle (member-at-large)

1. The meeting came to order at 19:15
2. The minutes of the meeting of May 15 meeting were accepted as circulated (motion Lang, seconded by Unrau, carried).
3. **Co-chair report.** Lance Pucknell briefly reported on recent activities.
4. **Secretary-Treasurer report.** Frank Machovec reported that the current bank balance is \$4531.66 with an additional \$50.00 in petty cash. About \$1500 was received in memberships, donations, and silent auction revenue during the recent BBQ events. There were about \$300 in expenses related to the BBQ. The treasurer also reported on a recent meeting with Jonina Ewart regarding the master plan and park issues in general.
5. **Barbeque post-mortem.** Discussion took place about the three Spring BBQ events. It was agreed that we should identify and post alternate dates in advance of events, and we should perform progress reports and supply inventories at three weeks and one week before an event. It was agreed that we should consider purchasing a portable grille and an easy-to-erect tent for future events. It was moved by Jones-Smith, seconded by J.Machovec that Lance Pucknell be authorized to spend up to \$200 to purchase a suitable grille for special events-- motion carried.

The Fall barbeque event will be held on September 15 with September 16 as a rain date. It was agreed that we would also have an informal membership sign-up event from 4 to 7 P.M. on September 12. Posters and other promotional materials will be posted for these events and to promote the upcoming annual general meeting. Rosalyn Jones-Smith and Kim Unrau will look after the acquisition of prizes/silent auction items, and all board members are encouraged to look for additional items.

6. **Master plan.** Discussion took place about the best method to gauge park users' wishes regarding park development and items from the master plan. It was agreed that it is essential that we undertake extraordinary measures to assess users' wishes prior to the AGM. Cindy Little and Kim Unrau will circulate their draft of an electronic park users survey about development options. Once the content of this survey is approved by the board, the survey will be promoted via signs, email, Facebook, and the website. A larger version of the master plan will be posted at the park, and people will be directed to supplemental information on the website. Lance Pucknell will look into the printing of a large, weather-proof master plan chart for posting at the park.

7. **Annual General Meeting.** Lance Pucknell will look into the possibility of using the St. Vital Mustangs Clubhouse for an AGM in October or November. The date for the AGM will be determined after we find possible dates for using the Clubhouse. Prime items for the AGM are the election of a slate of board members and specific recommendations regarding items from the master plan.

It was noted that we will need "new" candidates for our co-chair positions. Rosalyn Jones-Smith and Frank Machovec are prepared to run for those positions. Colin Lang and Cindy Little have expressed interest in the treasurer and secretary positions, Bardee Hubka and Jacquie Machovec are prepared to retain their "at-large" positions. Frank Machovec will poll Michelle Tree about her willingness to continue. It was noted that we may need to find some new "at large" members.

8. **Elm Tree Banding.** Discussion took place about the possibility of banding elm trees in the park. It appears that any such plan would be done at our expense with no City support. No decision was taken on this item.

9, **Wood Chips.** A large amount of wood chips were recently delivered by the City, and some dissatisfaction from park users has been expressed about the manner in which the chips have been used. It was agreed that the main use for the chips should be application on the main trail loop with some chips retained for use in the winter. Lance Pucknell is to check with the City to see if there are some options for spreading the chips (other than having our volunteers do this).

10. **Other Items.** Discussion took place about the acquisition of additional benches and improved litter bins. Various board members are to investigate options such as: possible construction of benches by the City workshop using durable materials, using high-capacity, thick-walled plastic drums for litter.

Because of the difficulty encountered in setting up our existing tent (especially during wet, cold, or windy conditions), it was agreed that we should look into the purchase of a more practical tent for special events. Frank Machovec will investigate this item.

Discussion took place about means of promoting the Association among park users who are not members. Frank Machovec is to design and find costs for a business card with basic information about the Association. The card would be handed out in the Park to direct people to our Facebook page and website.

Frank Machovec circulated a draft of the most recent version of a dog behaviour brochure being worked on by the Kilcona Park, Little Mountain Park, and Maple Grove Park groups. It was noted that we might be asked to share in printing costs.

11. The meeting was adjourned at 20:30

Respectfully submitted,

Frank Machovec
Secretary-Treasurer