

**MGPDOA Minutes April 26, 2011**  
**Held at Meadowood United Church**

**Those in attendance:**

**Jones-Smith, Rosalyn (member-at-large)**  
**Lang, Colin (member-at-large)**  
**Machovec, Frank (secretary-treasurer)**  
**Machovec, Jacquie (member-at-large)**  
**Merkeley, Kelly (member-at-large)**  
**Pucknell, Lance (co-chair)**

**Regrets:**

**Manley-Tannis, Richard (co-chair), Shane Nestruck (member-at-large)**

**1. The meeting came to order at 19:20**

**2. Motion: That the minutes of the March 29 meeting be accepted as circulated—(moved by Lang, seconded by Merkeley)--- carried.**

**3. Business Arising from the Minutes:**

- a) The Treasurer reported that arrangements have been made for three years of web hosting and domain registration; a new web design will be uploaded shortly.**
- b) Rosalyn Jones-Smith reviewed the proceedings of the recent Kil-Cona meeting.**

**4. Treasurer's report: The treasurer reported that our current cash balance is \$4103.92.**

**5. Banking: Motion: All cheques, withdrawals and transfers drawn on the Association's bank account shall be signed jointly by any two of the following authorised signatories; co-chairperson, secretary, treasurer, secretary-treasurer, or other board member appointed as a signatory at the annual general meeting. (moved by Lang, seconded by Merkey)-- carried. The treasurer was directed to complete arrangements for moving our account to the Casera Credit Union.**

**6. BBQ Sunday, May 15, 2011 from 11:00 A.M. to 2 P.M.**

- a) The event will feature "\$5 for a hot dog, drink, chips, and a six-month membership" like last year's event.**
- b) We will plan for 200 attendees.**
- c) We will have a raffle for Malveen's contribution and other items that we may obtain.**
- d) Lance will contact Kathleen Clear to obtain a list of which companies have been contacted for donations.**
- e) Board members will help with the set-up for the event at 10 A.M. Details regarding staffing of the event will be done by email.**

- f) Rosalyn Jones-Smith will contact rescue and other groups about participation at the event. She will also provide a dog hitching post and water station.
- g) Frank Machovec will supply membership forms, cash, pens, draw tickets, membership lists, etc., and he will create/distribute a poster and on-line notices for the event.
- h) Lance Pucknell will supply the tent, banner, grille, tables, etc.
- i) Frank Machovec will create a list of required items and suppliers as soon as possible. This will include food, drinks, tables, condiments, serviettes, utensils, etc.

7. Directors' Indemnity Insurance: A discussion took place about the necessity for indemnity insurance. It was noted that a price quotation of \$600 for one million dollars of coverage was received. Motion: That the Secretary-Treasurer contact the insurance broker about finalizing arrangements for indemnity insurance (moved by Lang, seconded by Merkeley)—carried. The \$500 spending restriction will be mentioned to the broker, and we will request a description of the policy from the broker.

8. Grounds keeping: Lance Pucknell reported on the park flooding issues and mentioned some concerns about signage at the park.

9. Municipality Update: item deferred.

10. Logo: It was agreed that Colin's niece will be advised to complete work on the circular image. This will be used on larger format items like T-shirts, mugs, etc. A "dog paws" image will continue to be used as a logo on stationery and web site. Richard Manley-Tannis and Lance Pucknell are to investigate possible T-shirt suppliers.

11 Next meeting: date to be announced.

12. The meeting adjourned at 20:43.

Respectfully submitted

Frank Machovec

April 27, 2011